



# OKLAHOMA CHAPTER AWARD NOMINATIONS

## OUTSTANDING PUBLIC OUTREACH, PROGRAM, PROJECT, TOOL, COMMUNITY INITIATIVE

This award is for a specific planning tool, practice, program, project, community initiative or public outreach. This category emphasizes results and demonstrates how innovative and state-of-the-art planning methods and practices help to create communities of lasting value.

### ELIGIBILITY

Open to APA members and nonmembers. Must have been published, adopted, or completed between January 1, 2015 and December 31, 2018. Published drafts or efforts that have not been completed are not eligible. The effort must help to create an Oklahoma community of lasting value. Nominations can include, but are not limited to, regulations and codes, tax policies or initiatives, design guidelines, public-private partnerships, handbooks, applications of technology, efforts that foster greater participation in community planning, and grassroots initiatives that utilize a planning process to address a specific need/issue within a community.

### CRITERIA

**Originality and innovation.** Document how your entry uses new ideas or presents a visionary approach or innovative concept to address specific needs. Specify how planning principles have been observed, especially in consideration of your entry's effects on other public objectives.

**Effectiveness and results.** State how your entry addressed the need or problem that prompted its initiation. Be explicit about how the results make a difference in the lives of the people affected now and in the future. Show how your entry has increased the understanding of planning principles and the planning process. Provide measurable results if possible or appropriate.

**Participation.** Explain how various public interests were involved, the extent of that involvement and how your entry obtained public and private support. Competitive entries demonstrate a strong effort to solicit input from those who historically have been left out of the planning process. Clarify the role, significance, and participation of planners. Demonstrate the connection between the effort's success and increased awareness in the community of planners and planning.

*\*Note: In case that a category receives only one submission, it will not be treated as a de facto winner. All submissions will be graded by the jury and must show signs of merit to be recognized with an award.*



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## SUBMITTAL REQUIREMENTS

**All nominations must be submitted in electronic format through the OKAPA Chapter Dropbox. No hard copies of any nomination materials will be accepted.** Your project folder must be labeled with the appropriate award category and name of the project (Ex: Outstanding Plan City of X Comp Plan). If nominating for multiple categories please create separate folders. Please place each of the following electronic files in separate folders within your project folder in the Dropbox.

**NOMINATION FORM:** The completed APA Oklahoma Award Nomination Form.

**SUMMARY DESCRIPTION:** One-page summary description of the submission, or in the case of an individual, a one-page resume. If chosen as the award winner, portions or all of the summary description may be used for the video presentation at the Awards ceremony.

**AWARD CRITERIA:** One- or two-page explanation demonstrating how the submission specifically meets each criterion in the order listed under each award category.

**LETTER(S) OF SUPPORT:** A least one (1) but no more than three (3) one-page letters in support of the entry from someone familiar with the nomination but other than the nominator and/or staff/consultant.

**PROJECT OR PLAN:** A digital copy in PDF format of the document for which the nomination is submitted. (May not be applicable to Citizen Planner nomination.) If nominating a long document or a series of plans, please save them as a single PDF. Please do not provide a separate PDF for each chapter or graphic.

**IMAGES:** Up to Ten (10) high-resolution (1024x768 or larger) digital images in JPEG format of project-related images, such as photos, renderings, maps or other graphics. The images should be representative of the nominated project, person, process, or program. Do not submit pdfs, a PowerPoint presentation or slides for this item. Quality is important because the images will be used in the awards PowerPoint presentation and newsletter. Please also include a document that lists image names and a brief caption for each image. Outstanding Citizen Planner Award nominations should supply at least one image of the individual nominated.

## SUBMITTAL METHODS

**Nomination Package Submittal:** For access to the Dropbox link please contact AJ Kirkpatrick at [ajkirkpatrick@adgokc.com](mailto:ajkirkpatrick@adgokc.com).

**Submittal Dates:** July 31, 2019 through August 20, 2019

**APA Oklahoma will confirm receipt** of your submittal, through e-mail, by 5pm on August 21, 2019.

**Questions or Issues with Dropbox Submittals?** Contact AJ Kirkpatrick by email at [ajkirkpatrick@adgokc.com](mailto:ajkirkpatrick@adgokc.com)

*Awards Committee will resolve any questions regarding eligibility and submittal concerns.*



American Planning Association  
**Oklahoma Chapter**

*Making Great Communities Happen*

# OKLAHOMA CHAPTER AWARD NOMINATION FORM

## NOMINATED PROJECT

**Category** (check one):  Outstanding Public Outreach, Program, Project, Tool, Community Initiative  
 Outstanding Plan     Outstanding Citizen Planner     Outstanding Student Project

**Plan/Project Title or Citizen Name:** \_\_\_\_\_

**Brief Description:** \_\_\_\_\_

**Completion/Adoption Date** (not applicable to Citizen Planner): \_\_\_\_\_

**Plan/Project Sponsor or Jurisdiction:** \_\_\_\_\_

**Other Agencies or Firms Involved** (Name and Organization/Firm): \_\_\_\_\_

## NOMINATOR

*The Nominator will be considered the primary contact to the Chapter for all decisions made on this nomination.*

**Name:** \_\_\_\_\_

**Title/Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

## SIGNATURE

*I acknowledge that the submitted work was done by the parties credited in this Award Nomination Form, and that the work meets the eligibility and nomination submittal requirements. I understand that all winning documents will be placed on the Oklahoma Chapter website under Award Winners.*

\_\_\_\_\_  
Signature of Nominator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Nominator