



# OKLAHOMA CHAPTER AWARD NOMINATIONS

## OUTSTANDING STUDENT PROJECT

Award recognizes a student or group of students in an Oklahoma planning, architecture, or landscape architecture program for an outstanding paper or class project that demonstrates the contribution of planning to contemporary issues; best applies the planning process; or best exemplifies applied planning research. While it is appropriate to submit a project or paper on which a faculty member(s) has given guidance, the submission should be primarily the work of the students.

## ELIGIBILITY

Nominations may be submitted by either faculty or an individual student or student group in a planning program or course in the state of OK. Papers/projects/research must have been completed between January 1, 2015 and December 31, 2018.

## CRITERIA

***Innovative:*** Originality of concept or appreciable refinement of existing techniques or procedures.

***Transferable:*** Potential application to other locations, projects, or areas of planning interest.

***Quality:*** Excellence of thought, analysis, writing, graphics, and character of presentation.

***Implementation:*** Effectiveness of the work (proposals have been carried out, show promise of being carried out, or demonstrate an effective implementation technique).

***Comprehensive:*** Planning principles have been observed, especially in considering a project's effects on other public objectives.

*\*Note: In case that a category receives only one submission, it will not be treated as a de facto winner. All submissions will be graded by the jury and must show signs of merit to be recognized with an award.*



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## SUBMITTAL REQUIREMENTS

**All nominations must be submitted in electronic format through the OKAPA Chapter Dropbox. No hard copies of any nomination materials will be accepted.** Your project folder must be labeled with the appropriate award category and name of the project (Ex: Outstanding Plan City of X Comp Plan). If nominating for multiple categories please create separate folders. Please place each of the following electronic files in separate folders within your project folder in the Dropbox.

**NOMINATION FORM:** The completed APA Oklahoma Award Nomination Form.

**SUMMARY DESCRIPTION:** One-page summary description of the submission, or in the case of an individual, a one-page resume. If chosen as the award winner, portions or all of the summary description may be used for the video presentation at the Awards ceremony.

**AWARD CRITERIA:** One- or two-page explanation demonstrating how the submission specifically meets each criterion in the order listed under each award category.

**LETTER(S) OF SUPPORT:** A least one (1) but no more than three (3) one-page letters in support of the entry from someone familiar with the nomination but other than the nominator and/or staff/consultant.

**PROJECT OR PLAN:** A digital copy in PDF format of the document for which the nomination is submitted. (May not be applicable to Citizen Planner nomination.) If nominating a long document or a series of plans, please save them as a single PDF. Please do not provide a separate PDF for each chapter or graphic.

**IMAGES:** Up to Ten (10) high-resolution (1024x768 or larger) digital images in JPEG format of project-related images, such as photos, renderings, maps or other graphics. The images should be representative of the nominated project, person, process, or program. Do not submit pdfs, a PowerPoint presentation or slides for this item. Quality is important because the images will be used in the awards PowerPoint presentation and newsletter. Please also include a document that lists image names and a brief caption for each image. Outstanding Citizen Planner Award nominations should supply at least one image of the individual nominated.

## SUBMITTAL METHODS

**Nomination Package Submittal:** For access to the Dropbox link please contact AJ Kirkpatrick at [ajkirkpatrick@adgokc.com](mailto:ajkirkpatrick@adgokc.com).

**Submittal Dates:** July 31, 2019 through August 20, 2019

**APA Oklahoma will confirm receipt** of your submittal, through e-mail, by 5pm on August 21, 2019.

**Questions or Issues with Dropbox Submittals?** Contact AJ Kirkpatrick by email at [ajkirkpatrick@adgokc.com](mailto:ajkirkpatrick@adgokc.com)

*Awards Committee will resolve any questions regarding eligibility and submittal concerns.*



American Planning Association  
**Oklahoma Chapter**

*Making Great Communities Happen*

# OKLAHOMA CHAPTER AWARD NOMINATION FORM

## NOMINATED PROJECT

**Category** (check one):  Outstanding Public Outreach, Program, Project, Tool, Community Initiative  
 Outstanding Plan     Outstanding Citizen Planner     Outstanding Student Project

**Plan/Project Title or Citizen Name:** \_\_\_\_\_

**Brief Description:** \_\_\_\_\_

**Completion/Adoption Date** (not applicable to Citizen Planner): \_\_\_\_\_

**Plan/Project Sponsor or Jurisdiction:** \_\_\_\_\_

**Other Agencies or Firms Involved** (Name and Organization/Firm): \_\_\_\_\_

## NOMINATOR

*The Nominator will be considered the primary contact to the Chapter for all decisions made on this nomination.*

**Name:** \_\_\_\_\_

**Title/Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

## SIGNATURE

*I acknowledge that the submitted work was done by the parties credited in this Award Nomination Form, and that the work meets the eligibility and nomination submittal requirements. I understand that all winning documents will be placed on the Oklahoma Chapter website under Award Winners.*

\_\_\_\_\_  
Signature of Nominator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Nominator