



OKLAHOMA CHAPTER AWARD NOMINATIONS

OUTSTANDING STUDENT PROJECT

Award recognizes a student or group of students in an Oklahoma planning, architecture, or landscape architecture program for an outstanding paper or class project that demonstrates the contribution of planning to contemporary issues; best applies the planning process; or best exemplifies applied planning research. While it is appropriate to submit a project or paper on which a faculty member(s) has given guidance, the submission should be primarily the work of the students.

ELIGIBILITY

Nominations may be submitted by either faculty or an individual student or student group in a planning program or course in the state of OK. Papers/projects/research must have been completed between January 1, 2014 and December 31, 2017.

CRITERIA

Innovative: Originality of concept or appreciable refinement of existing techniques or procedures.

Transferable: Potential application to other locations, projects, or areas of planning interest.

Quality: Excellence of thought, analysis, writing, graphics, and character of presentation.

Implementation: Effectiveness of the work (proposals have been carried out, show promise of being carried out, or demonstrate an effective implementation technique).

Comprehensive: Planning principles have been observed, especially in considering a project's effects on other public objectives.

**Note: In case that a category receives only one submission, it will not be treated as a de facto winner. All submissions will be graded by the jury and must show signs of merit to be recognized with an award.*



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SUBMITTAL REQUIREMENTS

All nominations must be submitted in electronic format through the OKAPA Chapter Dropbox. No hard copies of any nomination materials will be accepted. Your project folder must be labeled with the appropriate award category and name of the project (Ex: Outstanding Plan City of X Comp Plan). If nominating for multiple categories please create separate folders. Please place each of the following electronic files in separate folders within your project folder in the Dropbox.

NOMINATION FORM: The completed APA Oklahoma Award Nomination Form.

SUMMARY DESCRIPTION: One-page summary description of the submission, or in the case of an individual, a one-page resume. If chosen as the award winner, portions or all of the summary description may be used for the video presentation at the Awards ceremony.

AWARD CRITERIA: One- or two-page explanation demonstrating how the submission specifically meets each criterion in the order listed under each award category.

LETTER(S) OF SUPPORT: A least one (1) but no more than three (3) one-page letters in support of the entry from someone familiar with the nomination but other than the nominator and/or staff/consultant.

PROJECT OR PLAN: A digital copy in PDF format of the document for which the nomination is submitted. (May not be applicable to Citizen Planner nomination.) If nominating a long document or a series of plans, please save them as a single PDF. Please do not provide a separate PDF for each chapter or graphic.

IMAGES: Up to Ten (10) high-resolution (1024x768 or larger) digital images in JPEG format of project-related images, such as photos, renderings, maps or other graphics. The images should be representative of the nominated project, person, process, or program. Do not submit pdfs, a PowerPoint presentation or slides for this item. Quality is important because the images will be used in the awards PowerPoint presentation and newsletter. Please also include a document that lists image names and a brief caption for each image. Outstanding Citizen Planner Award nominations should supply at least one image of the individual nominated.

SUBMITTAL METHODS

Nomination Package Submittal: For access to the Dropbox link please contact [Danielle Barker](mailto:danielle.barker@bethanyok.org).

Submittal Dates: May 30, 2018 through July 18, 2018

APA Oklahoma will confirm receipt of your submittal, through e-mail, by 5pm on July 25, 2018.

Questions or Issues with Dropbox Submittals? Contact Danielle Barker by email at danielle.barker@bethanyok.org.

Awards Committee will resolve any questions regarding eligibility and submittal concerns.



American Planning Association
Oklahoma Chapter

Making Great Communities Happen

OKLAHOMA CHAPTER AWARD NOMINATION FORM

NOMINATED PROJECT

Category (check one): Outstanding Public Outreach, Program, Project, Tool, Community Initiative
 Outstanding Plan Outstanding Citizen Planner Outstanding Student Project

Plan/Project Title or Citizen Name: _____

Brief Description: _____

Completion/Adoption Date (not applicable to Citizen Planner): _____

Plan/Project Sponsor or Jurisdiction: _____

Other Agencies or Firms Involved (Name and Organization/Firm): _____

NOMINATOR

The Nominator will be considered the primary contact to the Chapter for all decisions made on this nomination.

Name: _____

Title/Organization: _____

Address: _____

Email: _____ **Phone:** _____

SIGNATURE

I acknowledge that the submitted work was done by the parties credited in this Award Nomination Form, and that the work meets the eligibility and nomination submittal requirements. I understand that all winning documents will be placed on the Oklahoma Chapter website under Award Winners.

Signature of Nominator

Date

Printed Name of Nominator