



Johnson & Associates, Inc.
August 31, 2019

Planner/Design Intern

ABOUT OUR FIRM: Johnson & Associates is a full-service civil engineering firm with over 400 years of combined local and national experience in all facets of land development, catering to both public and private sector clientele. With a staff of over 50 qualified individuals, we pride ourselves on the reputation we have established with professionals throughout the country for the superior quality of our work and our response to the various individual needs of our clients. Located in the Historic Bricktown district of Oklahoma City, Johnson & Associates proudly serves Oklahoma City and the surrounding region.

For more information on J&A's services, team, and projects, visit www.jaokc.com.

Fall 2019 and/or Spring 2020 Internship

JOB DESCRIPTION / ESSENTIAL DUTIES: Johnson & Associates is currently searching for a highly talented and driven intern to work approximately 20 hours per week helping the team complete various projects in both long-range and current planning subfields.

The Planner/design Intern will be expected to:

- have a desire to work in a team-based environment with ability to assist with multiple project assignments, meet given project/production deadlines, produce high quality end products and be a strong contributor.
- have an understanding of the design process including conceptual design, design development and construction documentation.
- have knowledge and experience with a broad range of graphical representation with the ability to innovate and provide high quality presentations and documents as required. Graphic abilities should include hand drawing/ rendering, digital graphics and 3D representation.
- have an understanding of the principles of construction documentation including grading, drainage, hardscape, lighting, irrigation and planting. Knowledge and/or experience with working on and preparing construction documents is preferred.
- perform site analysis, analyze design guidelines, coordinate with design team, layout accessibility plans, prepare preliminary cost estimates and demonstrate working knowledge of plant materials specific to project locale is desired.
- visit project sites to photograph existing conditions, identify opportunities and constraints, collect data and information, and/or observe, photograph and prepare reports on construction progress.
- support planning department staff in the preparation of commissions, boards, and other hearings
- assist in the preparation of zoning, platting, and permitting applications. Projects range from commercial developments, mixed-use, community parks, town center re-developments, streetscapes community hardscape, landscape, entry and signage/ monumentation.

REQUIRED EDUCATION:

- Pursuing BA or BS or Master's in Landscape Architecture, Urban Planning or related field.
- Previous design experience preferred but not required.
- Knowledge of or combination of AutoCAD, Photoshop, InDesign, Sketch-Up, Acrobat Pro and Microsoft required. Experience preferred.
- Exposure or experience with Civil3D and Illustrator desired.
- Strong communication and graphic skills.

CONTACT: Mark Zitzow at mzitzow@jaokc.com

Johnson & Associates is an equal opportunity employer for all qualified persons and does not discriminate against race, color, religion, creed, sex, sexual orientation, national origin, age, veteran status, disability, military service, or other protected status. At Johnson & Associates, we believe in encouraging the next generation of professionals in the Engineering, Surveying, and Urban Planning fields regardless of cultural backgrounds.